Registering for and Completing the Introduction to SAP Business Warehouse for Duke University (0010) Training in the Duke LMS

2. At the Duke LMS Home screen, in the Catalog Search field, type “BW”.
3. Next, in the Starting field, click the drop down and select “Any Date”.
4. Click Search.

5. Scroll through the results to find the Introduction to SAP Business Warehouse for Duke University (0010) course. Select the offering for the desired date.

6. Click Register.
7. At the **Confirmation** page, click the *Go to In-Progress Learning* link.

![Registration Confirmation](image)

**Order Contact:** GWENDOLYN HALL-DIFABIO  
**Billed To:** DISBURSEMENT SERVICES TRAINING  
**Order Status:** Confirmed  
**Order Number:** 00335116

### Order Items

<table>
<thead>
<tr>
<th>Title</th>
<th>Learners</th>
<th>Delivery Type</th>
<th>Status</th>
<th>Class Date</th>
<th>Session Template</th>
<th>Location</th>
<th>Facility</th>
<th>Actions</th>
</tr>
</thead>
<tbody>
<tr>
<td><em>Introduction to SAP Business Warehouse for Duke University (0010)</em></td>
<td>GWENDOLYN HALL-DIFABIO</td>
<td>Instructor-Led</td>
<td>Confirmed</td>
<td>03/26/2014</td>
<td>Wed (1:30P-4:30P)</td>
<td>406 Oregon St., Room 112</td>
<td></td>
<td>Notes</td>
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</tbody>
</table>

8. Click the **View Details** button.

![View Details](image)
9. Read the course description. Note the no show fee policy statement.

10. Click the View All Sessions button.

11. Note the start and end time and Instructor. Please note: in most instances sessions will be facilitated by one of the instructors listed along with functional area experts when appropriate.