Posted Depreciation Related to Cost Center Report (Health System Only)

The **Posted Depreciation by Cost Center Report** provides information regarding the depreciation posted to an asset cost center. It is possible to report on a single period or a range of periods. This report can be printed in a number of different formats (such as table views), or loaded into a Word or Excel document.
Posted Depreciation Related to Cost Center Report (Health System Only)

Via SAP Menu: Accounting → Financial accounting → Fixed assets → Information System → Reports on Asset Accounting → Cost Accounting → Depreciation Posted → Posted depreciation, related to cost centers

Note: From the SAP User Menu, click on the SAP menu button to access the SAP menu per above. To save time, click and drag the transaction to your Favorites folder if desired. To return to the SAP User Menu, click on the User menu button.

On the Posted depreciation, related to cost centers selection screen:

1. To assist in entering selection criteria fields, follow these steps:
   - Click on the Get Variant button.
   - In the APAB: Directory of Variant Program dialog box, double click on the variant SAP&001 - SAP: Standard variant.

2. To display all selection criteria fields (as shown in example below), follow the menu path: Edit → All selections.
3. Enter the company code in the **Company code** field.

4. Enter the cost center in the **Cost center (from)** field.
   
   **Note:** If applicable, enter a range of cost centers using the Cost center (to) field or enter multiple cost centers via the **Multiple Selection** button.

5. Enter **01** in the **Area field**.

6. Enter the **Fiscal year**.

7. Enter the **Posting period**.

8. Click on the **Execute** button (F8) to display the report.
   
   **Note:** The report is displayed in a table format per below.

**On the Posted depreciation, related to cost centers report:**

9. Use the **horizontal scrollbar** to review all columns outlined below:

<table>
<thead>
<tr>
<th>Column Name</th>
<th>Column Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Asset</td>
<td>The asset number that is assigned by R/3 when the asset is created (may not match what is on the asset tag for older assets).</td>
</tr>
<tr>
<td>Sub-number</td>
<td>Assets or partial assets related to a “parent” or main asset. Assets that have been split funded are given a sub-number.</td>
</tr>
<tr>
<td>Ordinary Depreciation</td>
<td>Planned ordinary depreciation for the period selected.</td>
</tr>
<tr>
<td>All Other fields</td>
<td>Not used at this time.</td>
</tr>
</tbody>
</table>
10. Use the **vertical scroll bar** to view additional lines / pages if needed.

**To sort assets:**
11. Click on the **Asset** column heading to highlight the column.

12. Click on the **Sort descending** button or press **Ctrl+F5** (or use the **Sort ascending** button / **Ctrl+F4**).

**To exit the report when ready:**
13. Click on the **Exit** button or press **Shift+F3** until the initial R/3 screen is displayed.