Research Costing Compliance
Asset Management
Agenda

• What are the primary responsibilities of Plant Accounting?
• What is a ZG posting?
• Why are asset inventories necessary?
• What are my resources if I have a question?
• How do I display master data for an asset?
• How do I get a list of my equipment?
• What is the easiest way to see the total asset value for my department?
• Test and Evaluation.
What does Plant Accounting do?

• Monitor capital equipment purchases (unit cost equal to or greater than $5k)
• Tag capital equipment
• Inventory capital assets
• Track all space used by Duke
  – STAR
  – Archibus
ZG Postings
Process

1. Capital Purchase
2. 66xxxx GL account on Purchase Order
3. PA changes to asset (R/3 changes to 17xxxx)
4. ZG generates entry on 66xxxx cost element for the 17xxxx entries nightly.
Example

- Asset#/PO#/Tran Type
- Invoice Doc #
- ZG Doc #
Why are asset inventories necessary?

- OMB A-21 regulations
- Government owned equipment
Resources

• Plant Accounting web site - contact information:
  www.finsvc.duke.edu/finsvc/costreim/plantacctg/index.html

• Government Equipment
  – Morty Webber

• Tagging & Inventory Questions
  – Dan Parler

• Depreciation Questions
  – Dan Parler
  – Pat Carden
How do I display master data for an individual asset?
• Asset Display (AS03)

How do I get a list of my equipment?
• End User Asset Inventory Report (ZF39)
  – Detail list of equipment
  – Download to Excel

What is the total value of my equipment?
• Asset Balance Report
  – Summary list with drill down capabilities
Let’s look at some reports!

Open SAP R/3.