Effort Reporting – ECRT Update as of September 3, 2009
(Effort Certification and Reporting Technology)

System Update
- 3,000 of 8,000 faculty/staff have certified
- Known Issues
  - General
    - Issues are triaged; most questions to date have been functional issues (how do I do a specific transaction)
  - Functional
    - Who has to certify? what’s TPE? how do I sign in? how do I assign a proxy?
  - Technical

ECRT / Certification Schedule
- 7/7/09 Pre-review open
- 8/24/09 ECRT Open for Certification
- 9/4/09 Memo to coordinators
- 9/18/09 Planned end of certification period
- Tom Certifiers selected for A-133 review
- Gail ESDUH (GL 600200) FY09
- FY10

ECRT Reminders
- Three reminder emails are sent to the Certifier, with a copy to the Effort Coordinator:
  - 5 days prior to the due date
  - One day after the due date
  - 5 days after the due date

ECRT Faculty FAQs
- FAQs are now available on the ECRT Website.

Certification Logistics: Who Certifies: Faculty / Staff
- With effort associated with Restricted Cost Objects (a seven digit Cost Object beginning with 30x – 39x-xxxx)
  - Excludes Cost Objects beginning with 391 or 399.
- With effort charged to GL account 600200 (Effort supporting DUHS)
- Cost distributions that cross University mission (e.g. research, teaching, administration)
  - This is generally determined by the second and third positions of the seven digit Cost Object.
- With Supplemental Salary
Notables

- DUHS can now be split funded (7/1/09)
- Quarterly Notification Process
  - Starts early October
  - E-mails to: Coordinator and “ Likely” Certifiers

ECRT Resources

- **Effort Coordinator**
  Assigned by your departmental business manager

- **ECRT Website**
  [http://rcc.compliance.duke.edu/effort](http://rcc.compliance.duke.edu/effort)

- **ECRT Communications/Announcements**

- **Effort Coordinator Training & Learning Materials**
  [http://rcc.compliance.duke.edu/effort/ecrt_training.php](http://rcc.compliance.duke.edu/effort/ecrt_training.php)

- **Effort Certifier Training Videos**
  [http://rcc.compliance.duke.edu/effort/certifier_training.php](http://rcc.compliance.duke.edu/effort/certifier_training.php)

- **ECRT Support**
  [ecrt-support@duke.edu](mailto:ecrt-support@duke.edu)