Tier III Capital Project Approval Process

Need to spend planning money?
- Yes: Is the project listed in the capital budget?
  - Yes: CPR form thru committees; Dr. Trask can approve up to 10% of capital budget project estimate for pre-construction spend
  - No: Need to spend more than $75k?
    - Yes: CPR form thru committees; B&F approval of planning/feasibility spend needed (usually requested via memo)
    - No: CPR form thru committees; Dr. Trask can approve up to $75k for planning/feasibility for walk on Tier IIs
- No: Need to initiate design?
  - Yes: Is the project listed in the capital budget?
    - Yes: CPR form thru committees; B&G must approve site, scope & selection of architect to enter design phase; Full Board must approve project definition (needed for debt financing); no B&F approval needed - pre-construction spend limited to 10% of capital budget project estimate
    - No: Need to proceed with construction?
      - Yes: Is the project less than $5m?
        - Yes: CPR form thru committees; B&G must approve design and recommend for construction; B&F must approve financial plan and construction; Full Board approval not needed for projects less than $5m
        - No: CPR form thru committees; B&G must approve design and recommend for construction; B&F must approve financial plan and recommend for construction; Full Board must approve construction for projects $5m and greater
      - No: CPR form thru committees; B&G must approve design and recommend for construction; B&F must approve financial plan and recommend for construction; Full Board must approve construction for projects $5m and greater
  - No: Is budget modification and/or scope change less than 10% of approved project budget?
    - Yes: CPR form thru committees; Dr. Trask can approve budget modifications/scope changes within 10% of approved project budget
    - No: CPR form thru committees; Board approvals required (may include B&G, B&F and/or full Board depending on nature of change requested)